

# *THE MINUTES*

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*Triway Board of Education  
Regular Meeting  
Monday, May 15, 2017*

**Submitted to: Triway Local Board of Education  
Submitted by: Sue Kruse, Treasurer**

## MAY 15, 2017 BOARD MINUTES, REGULAR MEETING

### A. CALL TO ORDER

President Tony Yacapraro called the Triway Local Board of Education to order on Monday, May 15, 2017 at 7:00 P.M. in the Triway High School library.

### B. ROLL CALL

Present: Mast, Noble, Snyder and Yacapraro  
Absent: Walter

### 17-67 ADDITIONS & DELETIONS

A motion by Mrs. Mast was seconded by Mr. Yacapraro to accept the following additions and deletions to the agenda:

#### **Deletions:**

#### **X. Superintendent's Report**

1. E. Jennifer Hatfield
7. FF. Matt Marinis - Head Wrestling - TJHS

#### **Additions:**

#### **VI. Treasurer's Report**

2. B. 60 laptops from The J.M. Smucker Company to Triway High School.

#### **X. Superintendent's Report**

8. C. Nick Wile - Custodial
14. Recommend accepting the listed resignations:
  - A. Tiffany Trivette, effective June 1, 2017
  - B. Jennifer Hatfield, effective June 1, 2017
15. Recommend approving the listed 2017 summer athletic camps at no cost to the board:

<b>SPORT</b>	<b>DATE</b>	<b>GRADE</b>	<b>LOCATION/TIME</b>
A. Baseball	June 5-8	5-8	THS / 9 a.m. – 11:00 a.m.
B. Girls Basketball	June 5-8	4-8	THS / 9 a.m. – 11:30 a.m.
C. Cheerleading	June 6-8	K-8	TJHS/THS / 9 a.m. – 12 p.m.
D. Boys Basketball	June 12-15	3-8	THS / 9 a.m. – 11 a.m.
E. Boys Basketball	June 18-20	9-12	Eastern Ohio Sports Complex
F. Volleyball	June 28-30	4-6 7-8	THS / 9 a.m. – 12 p.m. THS / 1 p.m. – 4 p.m.
G. Volleyball	July 12-14	9-12	THS / 1 p.m. – 4 p.m.
H. Volleyball	July 20-22	9-12	Maumee, OH

I. Football	July 20-22	3-6	THS / 9 a.m. - 11:00 a.m. & 12 p.m. - 3:00 p.m.
J. Football	July 24-25	7-8	THS / 5:30 - 7:30 p.m.

Yes: Mast, Noble, Snyder and Yacapraro  
No: None  
Motion Passed

### **17-68 APPROVAL OF AGENDA**

A motion by Mr. Noble was seconded by Mr. Yacapraro to approve the agenda for this May 15, 2017 Regular Meeting.

Yes: Noble, Snyder, Mast and Yacapraro  
No: None  
Motion Passed

### **17-69 APPROVAL OF MINUTES**

A motion by Mr. Snyder was seconded by Mrs. Mast to approve the minutes of the following meeting:

1. April 17, 2017 Regular Meeting

Yes: Snyder, Mast, Noble and Yacapraro  
No: None  
Motion Passed

### **17-70 FINANCIAL REPORTS**

A motion by Mr. Noble was seconded by Mrs. Mast to approve the financial reports for the month of April 2017, subject to audit.

Yes: Mast, Noble, Snyder and Yacapraro  
No: None  
Motion Passed

### **17-71 DONATIONS**

A motion by Mrs. Mast was seconded by Mr. Noble to accept the following donations:

- A. \$400 from the Westwood Ruritan Club to be applied to the Washington D.C. trip.
- B. 60 laptops from The J.M. Smucker Company to Triway High School.

Yes: Mast, Noble, Snyder and Yacapraro  
No: None  
Motion Passed

### **17-72 FY 2018 HEALTH & DENTAL PREMIUMS**

A motion by Mr. Snyder was seconded by Mr. Yacapraro to approve health and dental premiums for FY 2018.

Yes: Noble, Snyder, Mast and Yacapraro  
No: None  
Motion Passed

#### **17-73 MAY UPDATE TO 5-YEAR FORECAST**

A motion by Mrs. Mast was seconded by Mr. Noble to approve the May update to the 5-year forecast.

Yes: Snyder, Mast, Noble and Yacapraro  
No: None  
Motion Passed

#### **17-74 FISCAL YEAR 2017 CLOSE-OUT**

A motion by Mrs. Mast was seconded by Mr. Yacapraro to allow the Treasurer to begin Fiscal Year 2017 close-out procedures, including transfers and budget adjustments.

Yes: Mast, Noble, Snyder and Yacapraro  
No: None  
Motion Passed

**Note: Eric Walter arrived at 7:05 pm.**

#### **C. REPORTS**

1. Student Recognitions – Mr. Schindewolf
2. Career Center Report – Mr. Noble
3. Building Reports – Principals

#### **17-75 B. HOLT ADMINISTRATIVE CONTRACT**

A motion by Mr. Snyder was seconded by Mrs. Mast to approve a two year administrative contract for Ben Holt as Director of Student Services pending the completion of all requirements.

Yes: Mast, Noble, Snyder, Walter and Yacapraro  
No: None  
Motion Passed

#### **17-76 CONSENT AGENDA**

A motion by Mrs. Mast was seconded by Mr. Yacapraro to approve the Superintendent's Report and Recommendations listed on the agenda as follows:

1. Recommend a one year contract for the listed non-certified staff, effective for the 2017-2018 school year, pending completion of all requirements:
  - A. BethAnne Burkhart - Pending Title VI-B Funding
  - B. Tamara Duncan - Pending Title VI-B Funding
  - C. Barbara Erbacher - Pending Title VI-B Funding
  - D. Lori Golias - Pending Title VI-B Funding
  - E. Deleted
  - F. Pamela Kelly - Pending Title VI-B Funding
  - G. Mickey Kemp - Pending Title VI-B Funding

- H. Susan Maguire - Pending Title VI-B Funding
- I. Katherine Moser - Pending Title VI-B Funding
- J. Laura Stankiewicz - Pending Title VI-B Funding

2. Recommend the following salary schedule placements for the 2017-2018 school year:

- A. Jonathan Nester - BA/BS 150 hours
- B. Jennifer Schneider - BA/BS 150 hours

4. Recommend joining the Ohio High School Athletic Association (OHSAA) for the 2017-2018 school year.

5. Recommend the enclosed high school fees for the 2017-2018 school year.

COURSE NAME	FEE		COURSE NAME	FEE
ACCOUNTING	\$35.00		ENGLISH IV	\$10.00
ADVANCED MECH PRINCIPLES	\$30.00		ENGLISH IV ENR	\$10.00
ADVANCED WOOD TECH	\$40.00		ENVIRONMENTAL SCIENCE	\$20.00
AG FOOD & NATL RESOURCES	\$20.00		FCS IND STUDY	\$20.00
AG SCIENCE IND STUDY	\$20.00		FRENCH I	\$20.00
ANATOMY & PHYSIOLOGY	\$35.00		FRENCH II	\$20.00
ANIMAL & PLANT SCIENCE	\$25.00		FRENCH III	\$20.00
ART	\$15.00		GRAPHIC DESIGN	\$15.00
ART I	\$15.00		INDEPENDENT LIVING	\$20.00
ART II	\$30.00		LIVESTOCK SELECT/NUTR/MGMT	\$30.00
ART III	\$30.00		MECHANICAL DRAWING	\$10.00
ART IND STUDY HALF YEAR	\$15.00		MECHANICAL PRINCIPLES	\$30.00
ART IND STUDY ALL YEAR	\$30.00		MOLECULAR BIOLOGY	\$7.00
BIOLOGY I	\$7.00		PERSONAL FINANCIAL MGMT	\$15.00
BIOLOGY II	\$10.00		PERSONAL WELLNESS	\$10.00
BUSINESS COMMUNICATIONS	\$17.00		PHYSICAL SCIENCE	\$7.00
BUSINESS MGMT FOR AG & ENV	\$20.00		PHYSICAL SCIENCE ENR	\$7.00
CERAMICS I	\$20.00		PHYSICS	\$10.00
CERAMICS II	\$20.00		PRINCIPALS OF FOODS	\$30.00
CERAMICS III	\$20.00		PRINCPLS OF NUTR/WELLNESS	\$30.00
CHEMISTRY	\$15.00		SCIENCE & TECH OF FOOD	\$40.00
CHILD DEVELOPMENT	\$20.00		SPANISH I	\$20.00
COLLEGE & CAREER READINESS	\$15.00		SPANISH II	\$20.00
COMP AIDED DRAFTING (CAD)	\$5.00		SPANISH III	\$20.00
CULINARY FUNDAMENTALS	\$40.00		VIDEO PRODUCTION	\$10.00
DRAFTING	\$10.00		WOOD TECHNOLOGY 1	\$20.00
DRAWING	\$15.00			
ELECTRICITY	\$15.00		GENERAL STUDENT FEE	\$15.00

6. Recommend the listed individuals for co-curricular supplemental or pupil activity contracts for the 2017-2018 school year pending the completion of all requirements:

A. High School

1. Ken Swartz – Academic Challenge
2. Pat Anderson – Art Club
3. John Puster – Band Director
4. Melanie Donnelly – Asst. Band Director
5. John Puster – Jazz Band
6. John Puster – Pep Band
7. Tori Tausch – Class Advisor – Freshman
8. Tori Tausch – Class Advisor – Sophomore
9. Chris Augspurger – Class Advisor – Senior
10. Kim Mitchell – Class Advisor – Senior
11. Lynn Taylor – Class Sponsor – Chairperson – 50%
12. Sheila Davenport – Class Sponsor – Chairperson – 50%
13. Lynn Taylor – Class Sponsor – Junior – 50%
14. Sheila Davenport – Class Sponsor – Junior – 50%
15. Bryan Koppert – Class Sponsor - Junior
16. Ellen Pill – Asst. Ensemble/Show Choir
17. Judy Campbell – Majorette/Flag Corp
18. Verity Cannon – French Club
19. Verity Cannon – FTA/FEA
20. Kristen Chapman – Math/Science Club
21. Jen Farrar – National Honor Society
22. Julie Varner – National Honor Society
23. Jillian Kitts – Pep Club
24. Lynn Taylor – SADD/SODA
25. Ken Swartz – Spanish Club
26. Tori Tausch – One Act Plays
27. Tori Tausch – Speech Contest
28. Lynn Taylor – Student Council
29. Tori Tausch – Student Council
30. Ella Boothby – Yearbook
31. Technology Committee – Bryan Koppert (both positions)

B. Junior High

1. Mallory Beres – Academic Challenge
2. John Puster – Solo/Ensemble Instr./Vocal – 50%
3. Jennifer Lindeman – Memory Book
4. Jennifer Lindeman – Spelling Bee
5. Michael McClain – Student Council
6. Andrew Redd – Titan Scholars
7. Jennifer Lindeman – Young Authors
8. Andrew Redd – Technology Committee

C. Shreve Elementary

1. Debra Braden – Spelling Bee
2. Rachel King – Wayne Co. Solo/Ensemble
3. Melanie Donnelly – Wayne Co. Solo/Ensemble
4. Debra Braden – Young Authors
5. Melissa Schneider – Technology Committee (both positions)

D. Wooster Township Elementary

1. Connie Wharton – Spelling Bee
2. Lauren Colotto – Wayne Co. Solo/Ensemble
3. Heather Sanders – Young Authors

4. Heather Clark – Technology Committee
  5. Sarah Shearer – Technology Committee
- E. Franklin Township Elementary
1. Nancy Myers – Spelling Bee
  2. Lauren Colotto – Wayne Co. Solo/Ensemble
  3. Melanie Donnelly – Wayne Co. Solo/Ensemble
  4. Elizabeth Seipel – Young Authors
  5. Tara Hootman – Technology Committee
7. Recommend the listed individuals for athletic supplemental or pupil activity contracts for the 2017-2018 school year pending the completion of all requirements:
- A. Ben Holt – Head Basketball – Boys
  - B. Brian Kiper – Head Basketball – Girls
  - C. R. Sean Carmichael – Athletic Director – THS
  - D. Sean Teter – Head Wrestling
  - E. Patrick Honza – Facilities Manager
  - F. R. Sean Carmichael – Head Baseball
  - G. John J. Bickel – Head Soccer – Boys
  - H. Mark Shutler – Head Track – Boys
  - I. M. Kelly Cruise – Head Track – Girls
  - J. John Finn – Head Volleyball
  - K. R. Sean Carmichael – Athletic Director – TJHS – 7% of base
  - L. Patrick Honza – Athletic Director – TJHS – 4% of base
  - M. M. Kelly Cruise – Certified Athletic Trainer
  - N. Frank Pilsitz – Asst. Basketball – Girls
  - O. Mark McClain – Asst. Basketball – Girls
  - P. Walid El Bardawil – Asst. Football
  - Q. Eric Walter - Asst. Football - Volunteer
  - R. Terrence Prost – Football – 9<sup>th</sup>
  - S. Matt Woods – Head Cross Country
  - T. Brian Kiper – Head Golf
  - U. Andrew Redd – Head Tennis – Girls
  - V. Patrick Honza – Asst. Baseball
  - W. Brian Kiper – Asst. Baseball
  - X. Aimee Burgess – Asst. Volleyball
  - Y. Rachelle Davis – Volleyball – 9<sup>th</sup>
  - Z. Steve Miller – Football – TJHS – 7<sup>th</sup>
  - AA. Sean Teter – Football – TJHS – 7<sup>th</sup>
  - BB. Barth Snyder – Football – TJHS – 8<sup>th</sup>
  - CC. Ryan Gilbert – Football – TJHS – 8<sup>th</sup>
  - DD. Brooke Drost – Volleyball – TJHS – 7<sup>th</sup>
  - EE. London Gilbert – Volleyball – TJHS – 8<sup>th</sup>
  - FF. Deleted
  - GG. Matt Woods – Cross Country – TJHS
  - HH. Cari Cicconetti – Cheerleading – THS – Football
  - II. Jennifer Lindeman – Cheerleading – THS – Basketball
  - JJ. MacKenzie Tomblin – Cheerleading – 9<sup>th</sup> – Football
  - KK. Vicki Braunscheidel – Cheerleading – TJHS – Football
  - LL. Vicki Braunscheidel – Cheerleading – TJHS – Basketball
8. Recommend the listed individuals as support staff substitutes pending the completion of all requirements:

- A. Blake Henley - Custodial
  - B. Amy Bogner - Food Service; approve retroactively as of May 3, 2017
  - C. Nick Wile - Custodial
9. Recommend Katherine Moser for extended school year services for two students per the listed conditions:
- A. June through August, 2017
  - B. 14 hours per student/28 hours total
  - C. Rate of pay is \$19.96/hour
10. Recommend Serina Hosfeld and Elizabeth Kinney as summer reading intervention teachers per the listed conditions:
- A. June 19th through July 14th, 2017 (June 15th and 16th, teacher planning days)
  - B. 3 hours per day
  - C. Intervention services will be paid at \$1800.00
11. Recommend accepting the listed resignations for the purpose of retirement:
- A. Janis Donley, effective July 1, 2017
  - B. Linda Ungerer, effective June 1, 2017
  - C. Ron Wells, effective July 1, 2017
12. Recommend the listed clinics and workshops pending funds and substitutes:
- A. Bryan Koppert - Fine Woodworking Live Conference, Southbridge, MA - April 21, 2017
  - B. John Puster - Concert Dress Rehearsal Day, OARDC - April 21, 2017
  - C. Bruce Taylor & Steven Topp - 6th Grade Outdoor Education Camp - April 26-28, 2017
  - D. Kimberly Mitchell - All In Meeting, Massillon - April 26, 2017
  - E. Lisa Acker - Tri-County Gifted Meeting, Wooster HS - April 27, 2017
  - F. Michelle Topp - 6th Grade Outdoor Education Camp - April 27, 2017
  - G. Bruce Fletcher, Kalie Rottman & Bruce Taylor - Leader in Me Training - May 11, 2017
  - H. Heather Clark - Technology Meeting, TCCSA - May 11, 2017
  - I. Anne McDowell - NCOESC Student Leadership and Empowerment Summit, Tiffin University - May 15-16, 2017
  - J. Debra Braden, Katie Keeler & Jennifer Lindeman - Young Author's Conference, College of Wooster - May 17, 2017
  - K. Courtney Ridolfi - Leader in Me Leadership Day, Madison South Elementary - May 17, 2017
  - L. Bruce Taylor - Fine Arts Mural Construction, Grass Roots - May 18, 2017
13. Recommend approving Camp Invention, a STEM based science enrichment camp, to take place at the high school from June 19-23, 2017.
14. Recommend accepting the listed resignations:
- A. Tiffany Trivette, effective June 1, 2017
  - B. Jennifer Hatfield, effective June 1, 2017



15. Recommend approving the listed 2017 summer athletic camps at no cost to the board:

<b>SPORT</b>	<b>DATE</b>	<b>GRADE</b>	<b>LOCATION/TIME</b>
A. Baseball	June 5-8	5-8	THS / 9 a.m. – 11:00 a.m.
B. Girls Basketball	June 5-8	4-8	THS / 9 a.m. – 11:30 a.m.
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H. Volleyball	July 20-22	9-12	Maumee, OH
I. Football	July 20-22	3-6	THS / 9 a.m. - 11:00 a.m. & 12 p.m. - 3:00 p.m.
J. Football	July 24-25	7-8	THS / 5:30 - 7:30 p.m.

Yes: Noble, Snyder, Walter, Mast and Yacapraro

No: None

Motion Passed

**17-77 ADJOURNMENT**

A motion by Mr. Snyder was seconded by Mr. Noble to adjourn the meeting.

Yes: Snyder, Walter, Mast, Noble and Yacapraro

No: None

Motion Passed