

To: Staff  
From: Mr. Schindewolf  
Date: December 4, 2023

The following position is currently open for the 2023-2024 school year:

**Permanent Substitute - ASL Facilitator at Shreve Elementary  
Triway Local Schools**

**DESCRIPTION:** The facilitator assists in reinforcing instruction and instructional language to individual or small groups of deaf and hard-of-hearing students. The focus of their job is to make instruction and the materials more accessible to the student while improving English and or American Sign Language literacy. They may also support specialized instruction by performing a variety of clerical duties that modify or create materials with accessible language and/or support language goals.

**QUALIFICATIONS:**

- Fluency in children's language/communication mode such as: American Sign Language, Cued Speech, Total Communication, etc. with flexibility in using signing skills to support children's needs
- Experience working with children
- Training in child development and education
- Knowledgeable in behavior management, inclusion.
- Ability to adapt information, language and curriculum to individual learning styles
- Ability to work as a collaborative team member
- Creative, energetic, flexible and patient
- Explain/paraphrase teacher instructions or comments in sign language, voice, gesture and/or pictures
- Use a variety of communication methods (signs, voice, gestures, print) to help with communication between the student, peers and staff
- When necessary, explain what student has said to staff and students
- Paraphrase in sign language what peers say to students. Help increase peer interaction.
- Implement student's IEP through tutoring or small group instruction
- At times, will work one-to-one with student
- Provide sign language instruction to staff and peers on a regular basis
- Participate in team meetings with classroom teachers, special service teachers and parents on a regular basis
- Manage the student's amplification and communication equipment (electronic devices, picture books/boards)
- Implement behavior management strategies
- Assist with management of student's personal hygiene
- CPI Training or equivalent preferred

**Send letters of interest to:**

**Mr. Adam Stein, Principal**  
**Shreve Elementary School, 598 N. Market St. Shreve, Ohio 44676**  
**Email: [astein@triway.us](mailto:astein@triway.us)**

- Posting will be open until the position is filled